# Meeting Minutes

# President’s Advisory Committee on Disability Issues

# Monday September 25, 2023

## Agenda

* Opening Thought or Quote - Chair
* Introductions
* Topic - Digital and Web Accessibility
* Speaker Presentations
  + Dennis Bond (Digital Accessibility Coordinator) – Office for Civil Rights
    - Q. How does the digital accessibility team (DAT) hold MAU liaisons accountable for sharing information?
      * We use metrics and have and convene a meeting every two months.
    - Q. How does DAT benchmark data? How do we compare to other institutions?
      * Most of the data are in the D2L files. We are only comparing to other MSU units right now.
    - Q. Do DAT liaisons reside in every college?
      * Liaisons are in most MAU, every department is different.
    - Q. Who are the liaisons?
      * They are designated representatives from their unit, mostly voluntary.
    - Q. Does MSU have a content management system within a single college or the entire University?
      * The University.
    - Q. Does the DAT create a line of communication and advocate for accessibility with 3rd party vendors?
      * Some vendors are more responsive. We also have a Big 10 Accessibility Alliance which encourages vendors to work with all of the schools.
  + Brendan Guenther (Chief Academic Digital Officer) - Center for Teaching & Learning Innovation
  + Nick Noel (Instructional Designer and Media Producer) and Kevin Henley (Information Technologist) Information Technology Services and The Hub for Innovation in Learning and Technology
    - Q. What percentage of classes are in D2L?
      * 20%
  + Heidi Schroeder (Accessibility Coordinator) – Libraries
    - Q. How can we get third party vendors (in publishing) to have more of an accessible format?
      * Some vendors are really aware of presenting accessible formats, but we can’t force them.
    - Q. Regarding training – what is the focus, what kinds of training, and what kinds of training technology are you using?
      * It’s a simplistic purchased package to teach communicators and IT professionals how to make websites they’re creating accessible.
    - Q. Does the library provide individualized small group accessibility training?
      * Yes.
    - Q. Are the library accessibility tools usage increasing?
      * It’s a little low and we need to encourage students to use that space.
* Q. How could PACDI encourage administration or faculty to use learning the management system?
  + The service is paid for, so it won’t cost more – everyone should use it.
* Committee Work
  + Possible recommendations
    - Conducting and publishing annual accessibility surveys
    - Training for students, staff and faculty on what accessibility is, its importance and how to use various resources.
    - Other
* Nominate a Vice-Chair
* Volunteer for next month’s opening thought or quote
* Public comment, discussion, and announcements
* Next meeting October 23, 2023